

Technical Skills Assessments

Name _____

Career _____

Exploration

Course Description: #11 Career Exploration - Grade Level - 9 - Required - Semester 1 Credit

Career Exploration will help students identify and evaluate personal goals, priorities, aptitudes, and interests with the goal of helping students make informed decisions about their future careers. The course will offer sources of information on career training options and focus heavily on career and technical courses offered at Newell-Fonda. Other course topics include group process skills, problem-solving and critical thinking as well as character education.

Directions: Evaluate the student by checking the appropriate number or letter to indicate the degree of competency. The rating for each task should reflect **employability readiness** rather than the grades given in class.

Rating Scale

3 Mastered - Can work independently with no supervision

2 Requires Supervision - Can perform job completely with limited supervision

1 Not Mastered - Requires instruction and close supervision

N No Exposure - no experience or knowledge in this area

3	2	1	N			
				A. Assuming Leadership Roles as Responsible Family Member and Citizens	Chapter or Unit of Course	Notes:
				Utilize leadership qualities and skills for problem solving.	p. 177 Decision Chart	
				Demonstrate critical thinking and problem-solving skills	p. 177 Decision Chart	
				Assess rewards and costs of career choice to the family and personally	p. 134 Your Chart	
				Identify possible roadblocks to future goals	p. 208-9 The Economics of Bad Habits	
				Create a plan for overcoming potential future road blocks	p. 211-213 If You're a Woman	
				B. Exploring Careers		Notes:
				Research career information.	p. 150-157 Career Interest Survey	
				Compare career paths	p. 150-157 Career Interest Survey	
				Assess personal characteristics and professional requirements for occupations	p. 134 Your Chart	
				Investigate education/training, working conditions and income of specific careers.	p. 92-93 Your Budget Profile/What Salary Will Support This Lifestyle	
				Evaluate career choices in relation to a personal life management plan	p. 134 Your Chart p. 150-157 Career Interest Survey	

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3	2	1	N	C. Assessing Employee Traits		Notes:
				Analyze desirable employee/employer traits	p. 27 Personality Profile	
				Distinguish transferrable skills	p. 246 Transferrable Skills Chart	
				Demonstrate self-representation skills	p. 27 Personality Profile p. 253 Resume, p. 257 Job Application p.259 The Interview	
				Demonstrate creativity and resourcefulness	p. 92-93 Your Budget Profile/What Salary Will Support This Lifestyle	
				Demonstrate an understanding of appropriate and safe internet use and security issues	Technology Response Project	
3	2	1	N	D. Self Assessment		Notes:
				Identify personal values and vision.	p.14 Vision Essay p. 279-282 Action Plan	
				Establish short- and long-term personal goals.	p.14 Vision Essay p. 279-282 Action Plan	
				Evaluate career choices in relation to a personal life-management plan.	p. 279-282 Action Plan	